

**TOWN OF SHEFFIELD  
SELECT BOARD  
WORKING SESSION  
JUNE 17, 2021  
TOWN HALL – 2<sup>ND</sup> FLOOR  
2:00 PM**

Board Members Present: Rene C. Wood, Chairman  
Martin C. Mitsoff  
Robert C. Kilmer, Jr.

Others Present: Rhonda LaBombard, Town Administrator  
  
Member of the Public

Chairman Wood called the meeting to order at 2:00 PM.

Chairman Wood stated that Tammy Mathieu, an abutter to Berkshire Welco on Route 7A, has made several complaints regarding Berkshire Welco on Route 7A. Ms. Mathieu was present to discuss odor, visuals, planting close to the property line and noise coming from Berkshire Welco and discussed her contact with Chris Weld, from Berkshire Welco, regarding these issues. Mr. Weld responded that he had ordered more fencing for installation and talked with Ms. Mathieu regarding planting some trees closer to the property line, which has been completed. The Board stated that each member had driven in the area and some members have detected a slight odor when driving on Route 7. It was the consensus of the Board to have the Zoning Enforcement Officer and Selectman Mitsoff visit the Welco property for any potential issues.

The Board reviewed and discussed proposed salary increases for FY 22. Selectman Mitsoff made a motion to increase salaries based on each position and the prior year performance, seconded by Selectman Kilmer. The motion carried unanimously.

The Board discussed the revised proposal for the Warm Line Support Line that was submitted by Sandy Hubbard. Based on the funds possibly being available in late fall, the line could begin in early November. Selectman Wood discussed the possibility of the American Rescue Plan (ARPA) could possibly cover these costs. The discussion will continue at a future meeting.

The Board discussed an email from Austin Hunt, a student from Kansas, who has sent an email requesting a permit for door to door solicitation for the sale of educational materials. It was the consensus of the Board to table this discussion for meeting for their June 21<sup>st</sup> meeting and ask Chief Munson for his opinion.

The beaver issues on County Road have been resolved. No discussion took place.

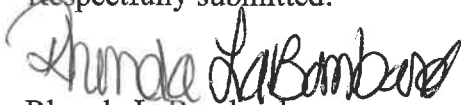
Selectman Mitsoff gave an update on the Conservation Commission's progress on the County Road culvert project and the dry hydrants. Chairman Wood offered to call Chief Ullrich to get the dry hydrants prioritized.

Selectman Mitsoff gave an update on having a FD officer approve any invoices from Pittsfield Communications before they are placed on the accounts payable warrant.

Selectman Kilmer moved to adjourn the meeting, seconded by Selectman Mitsoff. The motion carried unanimously.

Chairman Wood adjourned the meeting at 4:00 PM.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Rhonda LaBombard". The signature is fluid and cursive, with the first name "Rhonda" and last name "LaBombard" clearly distinguishable.

Rhonda LaBombard  
Town Administrator

Documents reviewed at this meeting:  
Complaints Regarding Berkshire Welco  
Salary Proposal  
Email Regarding Warm Line Support Line  
Email Requesting Solicitation Permit